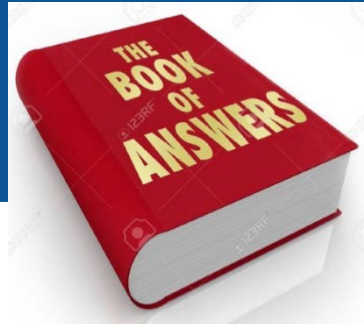




**WBIF**

**VADEMECUM**



## ***WHAT IS THE VADEMECUM ABOUT?***

- ❖ A guide for everybody interested in or working with the WBIF
- ❖ Does not establish rules/procedures but explains them
- ❖ Annexes comprise all relevant documents of the WBIF
- ❖ Can be updated anytime with discussion at PFG and notification to the SC

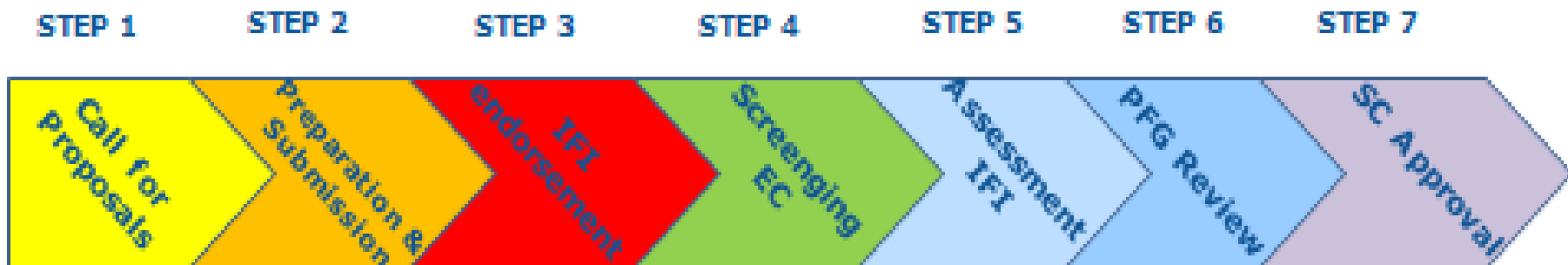
# Chapter 1: OVERVIEW

- ❖ WBIF in a nutshell
- ❖ What are the objectives
- ❖ Who is involved – stakeholders
- ❖ Who takes the decisions – governance
- ❖ What can be financed – eligibility
- ❖ How does it work – flow of funds







## *Chapter 2: PROJECT SELECTION*

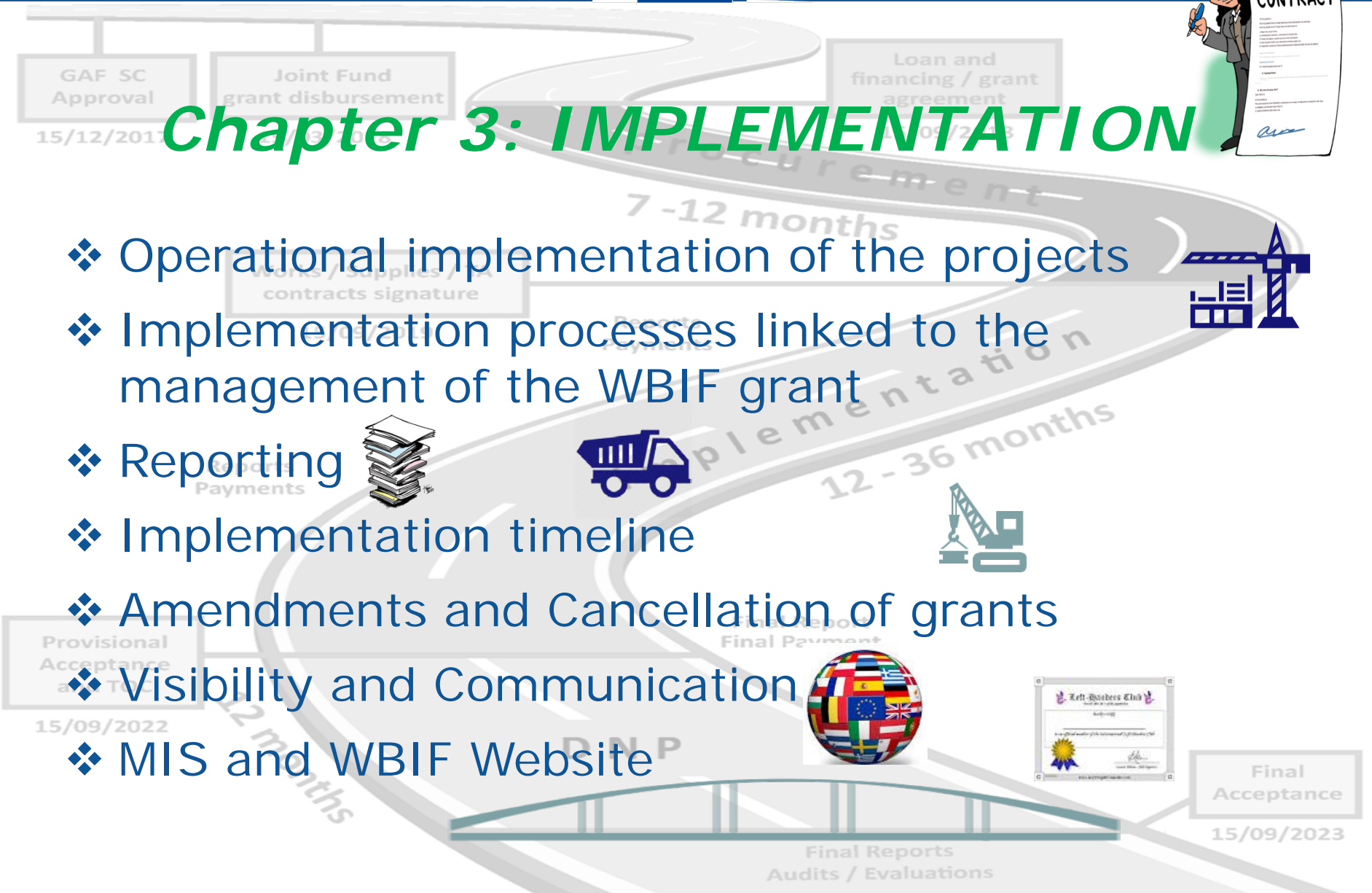
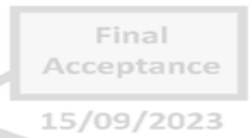
- ❖ Single Project Pipeline and NICs
- ❖ Overview of Application Process – 7 steps
- ❖ Timeline for Application Process





# Chapter 3: IMPLEMENTATION

- ❖ Operational implementation of the projects
- ❖ Implementation processes linked to the management of the WBIF grant
- ❖ Reporting 
- ❖ Implementation timeline 
- ❖ Amendments and Cancellation of grants 
- ❖ Visibility and Communication 
- ❖ MIS and WBIF Website



# ANNEXES



- ❖ Annex 1: Rules of Procedure
- ❖ Annex 2: General Conditions of the Joint Fund
- ❖ Annex 3: TA GAF, Guidelines and Reporting T.
- ❖ Annex 4: INV GAF, Guidelines and Reporting T.
- ❖ Annex 5: Amendments to the GAF
- ❖ Annex 6: Communication and Visibility Guidelines (to be completed)



Issue	Nature of the change	Impact	Action
Change of IFI	Lead IFI	Substantial	SC for approval
	Co-financier	Minor	Lead FI to notify Secretariat
Changes to the Grant	Amount (incl. reallocation between budget items)	Substantial	SC approval, except for decreases in grant amount due to procurement, market prices and other savings.
			Update grant justification and additionality field.
Changes at beneficiary level	Country authority	Minor	Lead IFI approves, if no adverse consequences for the project, and notifies the WBIF Secretariat.
	Implementing entity (contracting authority)	Minor	
Changes to the Project	Description (scope of project)	Substantial	SC for approval
	Main objectives and expected results	Substantial	SC for approval
	Institutional Framework	Minor	Lead IFI to notify Secretariat
	Budget & Financing Plan	Substantial	SC for approval
	Financial leverage	Substantial	SC for approval
	Project calendar	Minor	Notify EWBIF managers
	Procurement plan	Minor	Notify EWBIF managers
Other changes, such as	Climate Mitigation & Adaptation, Coms & Visibility, payment schedule	Minor	Lead IFI's responsibility – notify Secretariat



## *Practical Information*

- ❖ Vademecum will be available in PDF on MIS
- ❖ It will not be public – will not be on WBIF website
- ❖ Comments on this draft and on finalised Vademecum should be sent to WBIF Secretariat
- ❖ Vademecum is discussed at the PFG and should be commented in the next weeks ahead of the SC, final version to be notified to SC Stockholm
- ❖ Annex 5 to be approved at the SC in Stockholm